



## High School Elective/Option Courses

# Occupational Health and Safety Code of Conduct Agreement

During elective/option courses students work in the Home Economics rooms, Workshop and Arts areas of the school. These areas have industry related machinery and other items that must be used with care and responsibility. Students and parents must sign a Code of Conduct before Week 3 of the school year to allow students to work in these areas. Parents will be contacted for breaches of the Code of Conduct.

### Rights

- Have a safe work space
  
- Gain experience with relevant equipment
- Have access to equipment in good working order

### Responsibilities

- Follow all safety precautions, including:
  - Wear appropriate enclosed footwear
  - Wear specific safety attire, such as safety glasses or aprons
  - Have hair tied up
  - Remove jewellery including watches as required
- Use equipment only as instructed
- Ensure all equipment is left in good working order, including:
  - Work area is clean and tidy
  - Any wear and tear is reported in a timely manner to the teacher

### Consequences

1. If the Occupational Health and Safety Code of Conduct is broken 3 times (equalling 3 visits to the office), your right to be in the Technologies or Arts block (Home Economics, Design and Technology or Arts areas) will be suspended for 2 weeks.
2. If the Occupational Health and Safety Code of Conduct is broken again, resulting in a fourth visit to the office, your right to be in the Technologies block (Home Economics, Design and Technology or Arts areas) will be suspended for the remainder of the term.
3. If Occupational Health and Safety Code of Conduct are broken again, resulting in a visit to the office, your right to be in the Technologies block (Home Economics, Design and Technology or Arts areas) be terminated and alternate work will be provided.

Student Name \_\_\_\_\_ Year Level \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Student

\_\_\_\_\_ Date \_\_\_\_\_

Parent/s

\_\_\_\_\_ Date \_\_\_\_\_

Principal

### Consequence Summary

Signatures	Step 1			Step 2	Step 3
	First visit to the office	Second visit to the office	Third visit to the office	Fourth visit to the office	Fifth visit to the office
Date					
Student					
Principal					
Parent					