



Kindergarten

Information Booklet



Welcome to Kambalda West District High School



The first year of school is exciting and fun.

It can also be a little daunting. Here at Kambalda West we cater for the whole child encompassing all aspects of growth and development. Health and wellbeing, academic and sporting achievements are all important parts of a child's make up.

Communication is the key to all success and we believe in communicating with parents every step of the way. We can never expect to know as much about a child as the parents do, so we encourage families to contact us regularly. There are formal and informal opportunities to develop a three way partnership which will see your child succeeding in secondary school pathways.

The school has dedicated time and energy to creating a safe, engaging and welcoming atmosphere. We REACH to achieve our potential as active compassionate citizens of the Kambalda community. There are clear expectations and boundaries at the school which enable students to understand the world and achieve their talents. Our core values of Respect, Excellence, Aspiration, Connection and Harmony are the centre of all practices at Kambalda West District High School.

This booklet is designed to give students and parents an overview of the years ahead and highlight some important pieces of school information and procedures. Play will form a large aspect of your child's journey in the early years of school.

I welcome you with pride to our school and encourage you to be an active part of our school community. We look forward to getting to know you.
Candice Brown
Principal

Contact us

Phone
(08) 90272950

Email
kambaldawest.dhs@education.wa.edu.au

Website
www.kambaldawestdhs.wa.edu.au

Facebook
<https://www.facebook.com/kwdhs>



School Hours

Mondays, Tuesdays, Thursdays, Fridays
8.40am – 3.00pm

Wednesdays
8.40am to 2.30pm

Red Group

Monday & Tuesday 8.40am – 3.00pm
Wednesday 8.40am – 3.00pm - odd
school week

Blue Group

Thursday & Friday 8.40am – 3.00pm
Wednesday 8.40am – 3.00pm - even
school week



Play and the Kindergarten Program

Purposeful play is a powerful medium for learning.

Children need opportunities to choose from a wide variety of activities, materials and equipment that will stimulate, challenge and involve them in interesting tasks. Experiences that we plan for the children will be open ended so that they can explore, create, change, build, construct, destruct, discover and investigate for themselves.

The main aim of our program is to make your child's first contact with school a happy and satisfying experience, which will help to establish positive attitudes to learning. We aim to encourage the development of your child's confidence, concentration, social skills, and oral language skills to foster their imagination and creativity and help build their self-esteem.

By providing a rich variety of experiences, we feel the Kindergarten year will help to form a broad base on which to build your child's formal learning.

The Kindergarten program revolves around learning centres so that the children are able to make their own choices about where and how they will play. This also enables us to meet the needs of all the children and enhance individual learning styles as children go about their play-structured day. Within the program, structured activities are offered to increase participation. Not only are these aims and objectives part of our philosophies of teaching, they are renowned as world's best practice and are embedded in The Early Years Learning Framework, The National Quality Standards and the West Australian Curriculum. These documents outline what children should know, understand, value and be able to do at their own level of development.

Relationships are the Key

It is well known that children learn best when they have secure relationships with caring adults.

When children from a very early age develop trusting relationships they feel more confident and able to explore and learn. In early childhood settings, when children feel emotionally secure they learn through play to develop the skills and understandings they need to interact positively with others and gradually learn to take responsibility.

By working together, parents and educators can enhance a child's learning and wellbeing. As the most important person in your child's life you can make a difference by talking regularly with your child's early childhood educator and asking about their learning. Information you provide allows educators to link your child's experiences at home with the time they spend together in the early childhood setting.



What to Bring to Kindergarten

BAG in which your child can keep a set of clothes in case of an accident and to carry their lunch box .

LUNCH Your child will need to bring their own healthy lunch eg sandwich, chopped up vegetables, cheese in an 'easy to open' lunchbox. Please note: No chips, chocolates, lollies or cakes as we are trying to promote healthy eating habits.

MORNING SNACKS To encourage healthy eating habits we eat fruit (fresh and dried) and vegetables at snack time. Please send fruit in a sealed, named container ready for your child to eat. Please ensure that children do not bring nuts or nut products eg peanut paste, Nutella.

DRINK BOTTLE needs to be sent each day with your child. These will be sent home at the end of each day for cleaning and refilling. Drink bottles must be filled with water only.

HAT Your child's hat will stay at Kindergarten.



How you can help your child



1. Be punctual.
2. Do roster duty twice a term. (Please book this as soon as possible when the roster is advertised).
3. Encourage your child to show and tell you what has been done at school and listen.
4. Use the same writing as the teachers when teaching your child to write and when you are on roster duty at school.
5. Inform the staff of any changes at home that might affect your child.
6. Send in any junk materials, card or paper that you think we might be able to use.
7. Read to your child every day if possible and let them see you read for your own pleasure and need.
8. Please make an appointment to see your child's teacher if there is anything you are unsure of or if you want to discuss something concerning your child and the school.

General Information

Attendance Now that your child is enrolled at Kindergarten it is compulsory to attend each session unless alternative arrangements are approved by the principal. Families who will be away on holidays during the school term are required to let the school know.

Absentees/Illness Please send a note to the teacher after your child has been absent. If you know of an impending absence please inform us. If your child is unwell, the best place for him/her is at home with you. A child cannot be accepted into our care with an illness that may in any way be transferred to others i.e. influenza, chicken pox, diarrhea etc. To advise the school of an absence please phone the school reception or visit our website and follow the prompts on 'report an absence'.

SMS Messaging All absences are recorded by classroom teachers before 9.30am. Where a student has been recorded as absent, and a parent/guardian has not contacted the school before this time, an automated SMS will be sent to a designated mobile phone asking for a reply. This service assists with our duty of care to ensure that all students' whereabouts is known.

Collection of Children Your child must be dropped off and picked up by an adult. Please be punctual at both drop off and pick up times, children left at school may become distressed. Children cannot be released into the care of anyone under the age of 18 years unless written permission is received from the principal. For safety reasons, we must be advised orally or in writing if someone other than the parent will be picking up your child.

Personal Items Please discourage your child from bringing TOYS, LOLLIES and OTHER SNACKS to Kindergarten. Toys are best kept at home as they are hard to share, easily lost and may become a distraction. We will have special days throughout the year when children will be allowed to bring their special things.

Food Allergies Due to the number of students who have allergies and potential severe reactions to nuts and nut products, we request that under no circumstances do parents send these products to school with their children. Please ensure that children do not bring nuts or nut products eg peanut paste, Nutella.

Getting involved

Parent Involvement Parent involvement provides continuity for the child between home and Kindergarten, therefore parents and family members are encouraged to participate and assist in the school in whatever capacity they are able.

A participation roster for parent help during will be displayed on the noticeboard at the beginning of each term. Your child loves you to be involved and in this way you can be a part of the learning experiences.

Remember grandparents and other family members are also welcome to come on roster. If you have a special skill or talent that you would like to share with the children, for example, carpentry, story-telling, playing a musical instrument or speaking another language, let us know and we can arrange a suitable time and date for you to come to the Kindergarten.



Uniforms

Clothes The wearing of a uniform is optional for Kindergarten but compulsory for Pre-primary Students. It is compulsory to wear a hat outside all year and we expect children to wear broad brim or legionnaires hats when playing outside to promote an awareness of the dangers of skin cancer.

Spare Clothes We encourage a change of clothes in your child's bag for those just in case moments.

Uniform Shop The P&C Uniform Shop will be open each week and a range of clothing is available. The shop is managed by the P&C. Covered shoes or sandals are strongly recommended and for sporting activities, appropriate footwear is essential.



Personal Information Please ensure that the information on Admission and Medical forms is kept up to date. This enables us to contact you in case of an emergency. Personal information can be updated through the front office.

Contributions & Charges The school office accepts the payment of school voluntary contributions and charges. EFTPOS and direct deposit facilities are available. The school office issues an invoice for an upfront annual amount to pay for additional charges. Further information is available from the front office.

Booklists Each Year students are provided with a list of essential items that will help them to learn throughout the year. This list is available on the website and at the office.

You are invited to

Assembly

Held three times a term in Weeks 3, 6 and 9, assemblies are a celebration of achievements, a showcase of talent and an opportunity for parents to join us in recognising these special achievements.

Family Picnic Day

Families and Communities are invited to a picnic lunch three times a term, corresponding with the Assembly weeks.

Celebration Cuppa

Parents whose child receives an award are invited to join us in the Parenting Room for a Celebration Cuppa, catered for by the Year 9 and 10 Catering and Hospitality students.

How we acknowledge Positive Behaviour

Letters of Commendation

Goldies and Letters of Commendation are sent home to parents to provide more information on their child's success. They are awarded for significant improvement, excellent assessment work and/or long term positive behaviour.

School-based presentations - Assemblies

- merit certificates
- class and individual
- attendance awards
- Gold Work visits to Principal/Deputy
- REACH rewards

Public acknowledgement / celebration of student achievement

- articles in local newspapers
- acknowledgement of student achievements in school newsletter and social media
- enter work into competitions
- whole school assemblies

Giving students responsibility

- Student Council, Year 6-10 Leadership
- Group School Captains/Faction Captains
- Running and participation in assemblies
- Organising socials and other fundraising projects
- Special days e.g. Anzac Day
- School decision making group/School Council representation



Kambalda West students REACH for...

Respect Excellence Aspiration Connection Harmony

	We show respect by:	We strive for excellence by:	We show aspiration by:	We show connection by:	We display harmony by:
Whole School	Using manners including please, thank you and excuse me. Making good choices. Following rules and routines.	Striving to do our personal best. Taking pride in our work.	Maintaining a growth mindset. Focusing on personal improvement. Showing initiative.	Speaking appropriately to others using a calm tone. Leaving areas clean, tidy and free from rubbish. Wearing correct school uniform.	Moving between class in a quiet and orderly manner. Being resilient, considerate and honest. Encouraging others.
Before and After School	Walking in and out of classrooms quietly. Signing in at the office when we are late.	Arriving on time to school and using correct procedures when we are late.	Arriving at school on time and prepared for the day.	Smiling and saying good morning to others.	Considering the needs of others when moving around the grounds. Leaving the school grounds immediately when the school day ends.
During Class	Listening to and following class instructions. Paying full attention to staff and following instructions. Following ICT rules and procedures.	Arriving at class ready to learn with the correct materials and equipment. Paying full attention to staff and following instructions.	Setting goals and working to achieve them. Persevering to solve problems. Taking safe risks.	Participating fully in all activities. Cooperating with others and collaborating in activities.	Showing appreciation for other cultures, environments and beliefs. Helping others.
In the Playground	Taking care of school property including gardens. Returning sports equipment to the correct place.	Following the rules for appropriate use of all areas. Listening to and following staff instructions.	Trying new things with different friends. Finding ways to support others to join in and participate.	Keeping our words clean and friendly. Playing games fairly and honestly. Asking others to play.	Reporting problems to the duty teacher. Being allergy safe and nut aware. Showing patience.



Kambalda West District High

Kindy to Year 12 Education
Reaching for Success



How our School Communicates With Parents

Communication will take place in many different forms

- Regular information about the school through newsletter
- Smart Phone App and School Website
- Formal Written Reports (Years K-12)
- Parent Roster
- Parent Information Evenings and Parent-teacher interviews
- Notes, letters and surveys
- Annual Report
- Displays of children's work
- Assemblies and special events and celebrations (eg Presentation Night in December)
- Parent information booklets and information sessions
- Parents are welcome to talk to their child's teacher when they need to and should make an appointment to avoid disrupting the learning program.

Communication between School and Home

The relationship between home and school plays a very important part in a child's education.

Communication between our school and parents is seen as essential to promoting a mutual understanding between both parties to enhance the quality of education at this school. With effective communication it is believed that a more supportive environment will develop. We cannot overestimate the critical role parents play in successful learning: parents are among the most important influences on the way in which the child approaches learning and their development.

Teachers are responsible for the more formal aspects of children's learning, and successful teaching builds on the home experiences of the child. This is most effective where there is an active partnership with parents. Two-way communication is a critical factor in the partnership between parents and the school. Where a partnership exists, it is easier for parents to feel confident about the teaching and learning taking place in the classroom and to solve problems. We will seek to keep parents well informed about what is happening at their child/ren's school.

What Can Parents do if They Have a Concern?

Many problems can be solved by seeking information as early as possible. If parents have any questions or concerns about their child's progress, or any other issues, they should contact the class teacher. The best way to do this is to contact the school office to arrange a mutually-convenient time for a telephone conversation or meeting.

Parents have the opportunity for greater involvement in the school through the School Council and Parents and Citizens' Association. These provide the opportunity for parents to express opinions on policy issues in the school.

Parent Channels of Communication

1	Child's progress	Teacher
2	Behaviour issues in class Behaviour issues in the school yard	Teacher, Deputy Principal
3	Child placement in class	Principal
4	School organisation	Principal
5	General queries	Office staff/ teachers/School Council Rep
6	School Uniform Policy Purchases	School Council Rep P & C
7	Contributions & Charges Policy	School Board Rep/Manager Corporate Services & Principal
8	Excursions/Incursions & Camps	Teachers
9	Newsletter	Office Staff & Principal



Parents and Citizens Association

We encourage all parents to come along and become involved with the P & C Association which meets twice a term. You will have the opportunity to meet other parents and to contribute to and take part in school activities.

The P & C plays an important role in fostering community involvement by organising activities such as fundraising and social events.

There have been many reasons given why parents and community members will or won't be involved in the P&C's.



POSITIVES:

- Rewarding involvement
- Assists to keep up with your child/children
- Opportunity for personal development
- Sharing in the school community
- Keeping abreast with educational changes
- Feeling you have made a difference
- Can provide self respect
- Good environment to meet other parents
- Want an opportunity to influence
- Get to know teachers/principal
- Opportunity to share expertise
- Part of a large decision making group
- Help link school to the community
- Networking can develop opportunities.

School Council

School Council This is a body formally constituted under the Education Act and regulations established by the principal of a school. The establishment of a Council ensures that the school can have a formal structure which provides opportunities for parents, staff and others to work together on:

- compiling and assessing the School's Business Plan and be involved with staff to decide on School Priorities.
- clarifying important issues with staff that occur throughout the year.
- formulating, with staff, broad policies for the smooth running of the school.
- aspects relating to Finance, Grounds and Safety through three sub committees.

Our School Board consists of elected community and staff members. Once a year the Board will invite parents to attend an open meeting at which a report of Board activities will be presented.



KAMBALDA WEST DISTRICT HIGH SCHOOL



Salmon Gum Road Kambalda West WA 6442

Phone: 9027 2950

Email: kambaldawest.dhs@education.wa.edu.au

Website: kambaldawestdhs.wa.edu.au

Principal Mrs Candice Brown